

**BUDGET TRACKING SHEET - GENERAL FUND**

	FY 2011		
	Revenues	Expenditures	Net
<b>Projected</b>	<b>\$ 76,147,147</b>	<b>\$ (81,351,839)</b>	<b>\$ (5,204,692)</b>
<b>BUDGET IMPACTS</b>			
<b>Community Services</b>			
• Reallocate CD staff time to Federal Funds	-	\$ 44,673	\$ 44,673
• Reallocate Service Area Overhead Staff to CD	-	389	389
• Eliminate Affordable Housing Trust transfer	-	100,000	100,000
• A2D2 Costs not budgeted (\$40,000 will be use of fund balance, \$43,529 is reallocated staff)	-	(83,529)	(83,529)
• Reallocate Service Area Overhead Staff to Planning Development including elimination of Mgmt	-	130,214	130,214
• Increase for unplanned retirement/severance expenses	-	(37,500)	(37,500)
• Redistribute staff to Planning projects that were originally outsourced	-	27,753	27,753
• Eliminate Planning & Development Manager position (40% General Fund)	-	62,310	62,310
• Reallocation of Rental Housing Staff including retaining Administrative Support Specialist	-	30,758	30,758
• Additional Revenue due to revised fee structure	70,171	-	70,171
• Reinstate Mack Pool, implementing Task Force recommendations	136,750	-	136,750
• Reinstate Mack Pool, implementing Task Force recommendations	-	(192,513)	(192,513)
• Reduce marketing budgets for all Parks facilities shifting to Web advertising	-	20,000	20,000
• Reallocate Service Area Overhead Staff to Parks	-	63,466	63,466
• Decrease IT charge by reducing number of computer work stations and applications; no service	-	34,983	34,983
• Receive Funding from Community Development Block Grant for Community Action Networks	40,000	-	40,000
• Redeploy Recreation Facility Supervisor Position to Volunteer Outreach Coordinator Position. Volun	-	88,196	88,196
• Hockey Rink Rental Fee Increases 10% at Buhr and Veteran's Ice Arena	24,512	-	24,512
• Institute a 3rd person fee for Canoe Rentals	25,000	-	25,000
• Decrease in Instructional Skating (Net)	(32,350)	-	(32,350)
• Fee Increases at renovated Fuller and Olson Athletic Fields	15,000	-	15,000
• Swimming Pass Fee Increases 10% at Outdoor Pools	10,000	-	10,000
• Revenues for Parking at Allmendinger and Frisinger Parks During UM Football Games	36,750	-	36,750
• Expenses for Parking at Allmendinger and Frisinger Parks During UM Football Games	-	(2,750)	(2,750)
• Riverside Park UM Parking Agreement	10,620	-	10,620
• Master's Swim Class Fee Increases 25% at Fuller Pool	4,000	-	4,000
• Misc. Other Parks Related Expense Reductions (energy, reduced supplies, professional services)	-	32,833	32,833
• Lower temporary budgets at Buhr and Vets-no service impact	-	15,000	15,000
• Reinstate Senior Center location	118,964	-	118,964
• Reinstate Senior Center location	-	(162,500)	(162,500)
<b>Financial and Administrative Services</b>			
• Re-allocate portion of accounting manager to project for installation of new financial system	-	82,248	82,248
• Evaluate if allocation of support for Risk Fund for staff support is correct	-	30,814	30,814
• Limit use of professional services to Auditor, fraud hotline, & minor studies	-	65,000	65,000
• Printing, Conferences, Training & Travel and Attorney Fees	-	30,000	30,000
• Reduce centralized telephone and postage costs	-	86,862	86,862
<b>Public Services</b>			
• Eliminate two (2) Vacant Field Operations Tech positions increasing mowing from 19 to 23 days	-	130,000	130,000
• Allocate Tree Planting and Appropriate Cost for Stump removal to the Stormwater Fund	-	142,441	142,441
• Increase revenue for Loading Zone permits	20,000	-	20,000
• Institute Street Light Districts	370,000	-	370,000
• Remove meter revenue implementation on service drives (excluding Depot Lot)-use of Fund Balance	(525,733)	-	(525,733)
• Remove remaining meter expenditure implementation on service drives (excluding Depot Lot)-use of	-	76,980	76,980
• Defer preventative maintenance on Hydropower dams	-	49,917	49,917
• Energy Savings	-	4,900	4,900
• Leave Facilities Maintenance position vacant for the first 4 months of FY11	-	12,000	12,000
• Eliminate annual lease at NE corner of Ann and Fifth	-	16,580	16,580
• Eliminate non-essential charges for Fire and City Hall	-	30,700	30,700
• Reductions in elevator maintenance and other general contracted service expenses as a result	-	20,000	20,000
• Reduction in utility costs for new building	-	24,138	24,138
<b>Safety Services</b>			
• Police Personnel Reductions (3 FTEs are vacancies & 14 FTEs are layoffs)	-	1,608,317	1,608,317
• Reduced miscellaneous line items	-	91,675	91,675
• Police Vehicle changes	-	279,877	279,877
• Fire -Eliminate an additional 6 FTEs	-	653,080	653,080
• Reduction due to wage concession and reduced OT	-	258,040	258,040
• Other reductions to Fleet, Supplies, Dues and Equipment	-	86,325	86,325
<b>District Court</b>			
• Reduce 2.0 FTEs	-	120,000	120,000
• Increased contracted services for security	-	(120,000)	(120,000)
• Decrease rent for FY11- must be out by December 31, 2010	-	200,000	200,000
<b>City Attorney</b>			
• Miscellaneous expense reductions	-	100,503	100,503
• Eliminate .5 FTE	-	37,000	37,000
<b>City Administrator</b>			
• Reduce Materials & Supplies, Printing and Other	-	52,137	52,137
<b>Human Resources</b>			
• Reduce all non-personnel lines	-	25,588	25,588
• Reduce 1.0 FTE	-	75,440	75,440
<b>City Administrator-Clerk</b>			
• Eliminate Conference and Training	-	3,000	3,000
• Eliminate publication costs by using Washtenaw Legal News	-	23,500	23,500
• Revenue increases from liquor license renewals	5,900	-	5,900
• Elimination of May Election - AAPS moves election date to November.	-	50,000	50,000
• Elimination of May Election - AAPS moves election date to November.	(50,000)	-	(50,000)
• Reduce temporary time for pollworkers by redeploying Election Coordinator	-	25,000	25,000
• Reduce overtime for permanent and temporary staff by closing to the public on Fridays during electic	-	17,300	17,300
• Misc. Expense reductions in Clerk's Office (equipment maintenance)	-	3,500	3,500
Total Impacts	\$ 279,584	\$ 4,564,645	\$ 4,844,229
<b>Projections Net of All Impacts Listed Above</b>	<b>\$ 76,426,731</b>	<b>\$ (76,787,194)</b>	<b>\$ (360,463)</b>

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**BUDGET IMPACT ANALYSIS**

SERVICE AREA: Community Services Area  
 SERVICE UNIT: Ann Arbor Housing Commission

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	Capital X	FY 2010
<u>FY 2010 - SUMMARY</u>				
<u>FY 2010 - BUDGET RECOVERY ACTIONS</u>				
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				\$ -

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

SERVICE AREA: Community Services Area  
 SERVICE UNIT: Ann Arbor Housing Commission

Capital  
 X

**CHANGES FROM EXISTING SERVICE LEVELS**

SERVICE ACTIVITY	FUND		
<b>FY 2011 - ALREADY PLANNED</b>			
Implementation of Reorganization		Make Executive Director and Deputy Director regular full time positions	\$ (44,000)
		Make Site Managers regular full time position and upgrade financial clerk position to financial analyst	\$ (38,000)
		Add Section 8 Manager and Section 8 financial analyst positions	\$ (146,000)
	0010	City of Ann Arbor City Council Commitment	\$ 90,000
<b>Total FY 2011 - Already Planned</b>			<b>\$ (138,000)</b>
<b>FY 2011 - PROPOSED CHANGES</b>			
Revenue		<b>Options for Additional Funding</b>	
		Postpone second financial analyst position until mid-Year FY11	\$ 36,500
		Request funding from affiliate nonprofit (Ann Arbor Housing Development Corporation)	\$ 71,500
		Use Housing Commission reserves (further review needed)	\$ 10,000
		Receive funding from the Ann Arbor Affordable Housing Trust Fund within Community Development	\$ 20,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$ 138,000</b>
<b>TOTAL REQUIRED TO ACHIEVE 7.5% REDUCTION</b>			<b>138,000</b>
<b>Over / (Under) Required</b>			<b>\$ -</b>

**BUDGET IMPACT ANALYSIS**

SERVICE AREA: Community Services Area  
 SERVICE UNIT: Community Development

SERVICE ACTIVITY		FUND	CHANGES FROM EXISTING SERVICE LEVELS	Capital X	FY 2010
<b><u>FY 2010 - SUMMARY</u></b>					
Administration	0010		Eliminate vacant GIS Specialist position		\$ 3,230
<b><u>FY 2010 - BUDGET RECOVERY ACTIONS</u></b>					
Housing	0010		Eliminate FY10 Ann Arbor Housing Trust Fund Contribution		\$ 100,000
Human Services	0010		Eliminate FY10 JIF Contribution		\$ 250,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>					<b>\$ 353,230</b>

**BUDGET IMPACT ANALYSIS**

SERVICE AREA: Community Services Area  
 SERVICE UNIT: Community Development

Capital  
X

**CHANGES FROM EXISTING SERVICE LEVELS**

SERVICE ACTIVITY	FUND		
<b>FY 2011 - ALREADY PLANNED</b>			
Administration	0010	Eliminate vacant GIS Specialist position	\$ 3,230
Human Services	0010	Reduce Human Service Funding	\$ 260,000
<b>Total FY 2011 - Already Planned</b>			<b>\$ 263,230</b>

<b>FY 2011 PROJECTED</b>
<b>\$ 1,941,027</b>

**FY 2011 - PROPOSED CHANGES**

Administration	0010	Reallocate CD staff time to Federal Funds. Washtenaw County, as the fiduciary for the urban county, now receives the City's share of CDBG, CDBG-R, NSP and HOME federal grants. A share of the service unit administration and service unit overhead will be billed to these federal funds.	44,673
	0010	Reallocate Service Area Overhead Staff (including Management Assistant position elimination)	389
Housing	0010	Eliminate FY11 Ann Arbor Housing Trust Fund Contribution	\$ 100,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$ 145,062</b>
<b>TOTAL REQUIRED TO ACHIEVE 7.5% REDUCTION</b>			<b>\$ 145,062</b>
<b>Over / (Under) Required</b>			<b>\$ -</b>

**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:** Community Services Area  
**SERVICE UNIT:** Community Services Area Service Area Overhead

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	Capital X	FY 2010
<b><u>FY 2010 - SUMMARY</u></b>				
Administration	0010	Eliminate GIS Specialist position - \$76,052 - savings reflected in service unit budgets		
<b><u>FY 2010 - BUDGET RECOVERY ACTIONS</u></b>				
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ -</b>

**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:** Community Services Area  
**SERVICE UNIT:** Community Services Area Service Area Overhead

SERVICE ACTIVITY		FUND	CHANGES FROM EXISTING SERVICE LEVELS	Capital X
<b><u>FY 2011 - ALREADY PLANNED</u></b>				
Administration	0010		Eliminate GIS Specialist position - \$ 78,334 - savings reflected in service unit budgets	-
			<b>Total FY 2011 - Already Planned</b>	<b>\$ -</b>
<b><u>FY 2011 - PROPOSED CHANGES</u></b>				
Administration	0010		Eliminate Management Assistant position - \$65,768 - savings reflected in service unit budgets	
A2D2	0010		A2D2 costs not budgeted for in FY11, including 0.3 Planner, 0.1 FTE Planning Manager and consultant costs Personnel \$43,529 Consulting \$40,000 Total Budget \$83,529	(83,529)
<p style="text-align: right;"><b>TOTAL DOLLARS (\$) IDENTIFIED</b></p> <p style="text-align: right;"><b>TOTAL REQUIRED TO ACHIEVE 7.5% REDUCTION</b> Over / (Under) Required</p>				<p style="text-align: right;"><b>\$ (83,529)</b></p> <p style="text-align: right;"><b>\$ -</b></p> <p style="text-align: right;"><b>\$ (83,529)</b></p>

**BUDGET IMPACT ANALYSIS**

**SERVICE AREA: Community Services Area**  
**SERVICE UNIT: Planning and Development Services Unit**

<b>SERVICE ACTIVITY</b>	<b>FUND</b>	<b>CHANGES FROM EXISTING SERVICE LEVELS</b>	<b>Capital X</b>	<b>FY 2010</b>
<b><u>FY 2010 - SUMMARY</u></b>				
Administration	0010	Reduce Professional Consulting Services		\$ 4,747
	0010	Eliminate vacant GIS specialist position		\$ 18,080
Planning	0010	Eliminate Historic District contract		\$ 24,000
Rental Housing Inspection	0010	Reduce overtime and temporary services		\$ 15,200
Planning and Rental Housing Inspection	0010	Reduce travel and training		\$ 6,878
Rental Housing Fees	0010	Increase Fees for Rental Housing		\$ 19,620
Planning Fees	0010	Increase Fees for Planning		\$ 20,000
<b><u>FY 2010 - BUDGET RECOVERY ACTIONS</u></b>				
Planning and Rental Housing Inspection	0010	Decrease in Conference, Training and Travel		\$ 1,500
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ 110,025</b>

**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:** Community Services Area  
**SERVICE UNIT:** Planning and Development Services Unit

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	Capital X
<b><u>FY 2011 - ALREADY PLANNED</u></b>			
Administration	0010	Reduce Professional Consulting Services	\$ 4,747
	0010	Eliminate vacant GIS specialist position	\$ 18,080
	0010	Reduce overtime and temporary services	\$ 15,200
Planning and Development Administration	0010	Eliminate 1.00 Administrative Support Specialist	\$ 71,137
Planning and Rental Housing Inspection	0010	Reduce travel and training	\$ 6,878
Planning	0010	Eliminate Historic District contract	\$ 24,000
Planning	0010	Eliminate .50 Planner	\$ 45,760
Rental Housing Fees	0010	Increase Fees for Rental Housing	\$ 39,829
Planning Fees	0010	Additional revenue from fees for services	\$ 20,000
<b>Total FY 2011 - Already Planned</b>			<b>\$ 245,631</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

SERVICE AREA: Community Services Area  
 SERVICE UNIT: Planning and Development Services Unit

FY 2011 PROJECTED
\$ 2,910,439

<b>FY 2011 - PROPOSED CHANGES</b>		
Administration	0010 Decrease allocations for Service Area Overhead staff (includes elimination of Management Assistant)	\$ 130,214
	0010 Known unplanned retirement expenses	\$ (37,500)
	0010 Eliminate Planning and Development Manager position (40% General Fund and 60% Construction Code Fund)	\$ 62,310
Planning	0010 Incur savings by redeployment of 0.2 Planner to Master Plan work	\$ 20,284
	0010 Incur savings by redeployment of 0.1 Planner to Corridor Design Standards work	\$ 10,650
	0010 Incur savings by redeployment of 0.3 Planner and 0.1 FTE Planning Manager on A2D2 work.	\$ 43,529
	0010 Reallocation of Planning work activities including retaining 0.5 FTE Planner position (\$45,760)	\$ (46,710)
Rental Housing	0010 Reallocation of Rental Housing staff including retaining 1.00 Administrative Support Specialist	\$ 30,758
	0010 Additional Revenue due to revised fee structure	\$ 70,171
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>		<b>\$ 283,706</b>
<b>TOTAL REQUIRED TO ACHIEVE 7.5% REDUCTION Over / (Under) Required</b>		<b>\$ 217,511</b>
		<b>\$ 66,195</b>

